

ASHLAND HIGH SCHOOL COMMUNITY SERVICE SUBMISSION FORM

👉 KEEP THIS FORM FOR YOUR PERSONAL RECORDS 👉

STUDENT NAME: _____ YOG: _____

Name/Type of project _____

Brief Description _____

Agency/Organization Name: _____ Location _____

Supervisor Name/ Title: _____ phone number _____

Date(s) of Service _____

TOTAL hours of service (**one** number) _____

STUDENT STATEMENT

I declare that I have completed the community service and served all of the number of hours listed above

Student Signature _____ **Date** _____

Please explain in at least three sentences how this service was benefit to both you and your community

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SUPERVISOR STATEMENT

I declare that the above-named student has completed his/her community service as described above.

Supervisor Signature _____ **Date** _____

- **FORMS MUST BE SUBMITTED WITHIN TWO MONTHS OF THE DATE OF SERVICE**
- Scan or photograph the sheet and send a copy to Elizabeth Hansen, Community Service Coordinator at ehansen2@ashland.k12.ma.us.
- **SUBJECT LINE FOR EMAIL should be simply CS YOG (e.g., CS 2021; CS 2022, etc.)** There is no need to write anymore than that in the subject line for a submission of hours.
- **FILE A COPY of your form.** All community service hours should be kept in a personal folder at home, in the event there is ever a question regarding hours served.

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